

HEPSCOTT PARISH COUNCIL

ANNUAL GENERAL MEETING

**To be held on Thursday 17 May 2018
at 6.30 pm in the Parish Hall**

AGENDA

1. Chairman's Welcome
2. Nomination and election of Chair for 2018/2019
3. Nomination and election of Vice Chair for 2018/2019
4. Confirmation of Committee Members and co-option of any new members
5. Chairman's report for year 2017/2018
6. Matters arising from Chairman's Report
7. Financial Report for 2017/2018
8. Contributions and questions from members of the public

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 1/4/17 - 31/3/18**

CURRENT ACCOUNT																
													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
RECEIPTS		Current Account														
		Balance brought forward											18,320.41			
		Precept from NCC (100%)											11,220.00			
		Repayment of VAT											1,718.84			
		Payment from Management Committee towards new car park											2,480.00			
											Total income from 1/4/17 - 31/3/18			33,739.25		
EXPENDITURE																
		Parks and Open Spaces												1,347.00		
		Admin (expenses)												120.00		
		Costs (Rent/audit/stationery)												430.25		
		Costs (Insurance/Donations to local Administrative bodies)												585.07		
		Salary/Tax												1,865.32		
		Miscellaneous												3,148.61		
		Dog Bins, Checking Stobhill Playpark/ bus shelters, etc												1,030.00		
		Website												544.99		
		Training												-		
		Vat												678.84		
											Total Expenditure from 1/4/17 - 31/3/18			9,750.08		
											Current Balance (receipts minus payments)			23,989.17		
BUSINESS ACCOUNT																
BALANCE AT 31 MARCH 2017													6090.36			
RECEIPTS in current year																
											Interest	3.05	6,093.41	30,082.58		

HEPSCOTT PARISH COUNCIL
Expenditure 1 April 2017 - 31 March 2018

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
17-Oct-17	709	26	HMRC	Tax for July/August/September 2017					£ 93.20						£ 93.20
21-Oct-17	s/o		Sylvia Johnson	Salary/Expenses for October 2017		£ 10.00			£ 124.36						£ 134.36
21-Nov-17	s/o		Sylvia Johnson	Salary/Expenses for November 2017		£ 10.00			£ 124.36						£ 134.36
27-Nov-17	710	27	Play Inspection Co Ltd	Annual playpark inspection	£ 65.00									£ 13.00	£ 78.00
27-Nov-17	711	28	A Rochester	Bins/etc for September 2017							£ 110.00				£ 110.00
27-Nov-17	712	29	A Rochester	Bins/etc for October 2017							£ 110.00				£ 110.00
21-Dec-17	s/o		Sylvia Johnson	Salary/Expenses for December 2017		£ 10.00			£ 124.36						£ 134.36
14-Jan-18	713	30	Robert Slater (N Groundcare)	Grass cutting 7/11/17	£ 62.00										£ 62.00
14-Jan-18	714	31	HMRC	Tax for October/November/December 2017					£ 93.40						£ 93.40
18-Jan-18	715	32	David Cowans	Reimbursement of Repairs to litter bin in Play park	£ 29.00										£ 29.00
18-Jan-18	716	33	Sylvia Johnson	Ink cartridges			£ 52.26							£ 10.45	£ 62.71
18-Jan-18	717	34	Glasdon UK Ltd	Keys for notice board						£ 13.88				£ 2.77	£ 16.65
18-Jan-18	718	35	Community Action North/land	Donation				£ 80.00							£ 80.00
21-Jan-18	s/o		Sylvia Johnson	Salary/expenses for January 2018		£ 10.00			£ 124.36						£ 134.36
25-Jan-18	719	36	W L Straughan & Son	Work on new car park at Parish Hall						£ 2,480.00				£ 496.00	£ 2,976.00
25-Jan-18	720	37	A Rochester	Bins/etc for December 2017							£ 110.00				£ 110.00
21-Feb-18	s/o		Sylvia Johnson	Salary/expenses for February 2018		£ 10.00			£ 124.36						£ 134.36
13-Mar-18	721	38	Robert Slater (N Groundcare)	Hedge cutting South Lodge Wood 8 January 2018	£ 50.00										£ 50.00
13-Mar-18	722	39	Hepscott Parish Hall Management Committee	Hire of Parish Hall May 2017 - April 2018			£ 140.00								£ 140.00
13-Mar-18	723	40	Azure Charitable Enterprises	Printing of Hepscott Herald						£ 123.00					£ 123.00
21-Mar-18	s/o		Sylvia Johnson	Salary/expenses for March 2018		£ 10.00			£ 124.36						£ 134.36
															£ -
															£ -
															£ -
				Totals	£ 1,347.00	£ 120.00	£ 430.25	£ 585.07	£ 1,865.32	£ 3,148.61	£ 1,030.00	£ 544.99	£ -	£ 678.84	£ 9,750.08