

HEPSCOTT PARISH COUNCIL

ANNUAL GENERAL MEETING

**To be held on Thursday 16 May 2019
at 6.30 pm in the Parish Hall**

AGENDA

1. Chairman's Welcome
2. Nomination and election of Chair for 2019/2020
3. Nomination and election of Vice Chair for 2019/2020
4. Confirmation of Committee Members and co-option of any new members
5. Chairman's report for year 2018/2019
6. Matters arising from Chairman's Report
7. Financial Report for 2018/2019
8. Contributions and questions from members of the public

HPC Expenditure - 1 April 2018 - 31 March 2019

Date	CHQ NO	VCHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
16-Apr-18	724	1	HMRC	Tax for January/February/March 2018					£ 93.20						£ 93.20
16-Apr-18	725	2	Andy Rochester	Bins, etc - February/March 2018							£ 220.00				£ 220.00
21-Apr-18	s/o		Sylvia Johnson	Salary/Expenses for April 2018		£ 10.00			£ 124.36						£ 134.36
21-May-18	s/o		Sylvia Johnson	Salary/Expenses for May 2018		£ 10.00			£ 124.36						£ 134.36
31-May-18	726	3	David Cowans	Refund of photocopying charges			£ 17.50								£ 17.50
31-May-18	727	4	Sylvia Johnson	Photocopy paper			£ 19.90								£ 19.90
31-May-18	728	5	Robert Slater	Grass cutting 21/4/18 and 5/5/18	£ 124.00										£ 124.00
31-May-18	729	6	Came and Company	Annual Insurance payment				£ 332.80							£ 332.80
31-May-18	730	7	NALC	Annual subscriptions				£ 252.89							£ 252.89
31-May-18	731	8	Sylvia Johnson	Refund of payment for training at NALC									£ 20.00		£ 20.00
31-May-18	732	9	Anne Colver	Refund of photocopying charges			£ 14.00								£ 14.00
31-May-18	733	10	Sylvia Johnson	Ink Cartridges			£ 39.21							£ 7.84	£ 47.05
31-May-18	734	11	Broxap	Litter bins x 2							£ 98.00			£ 19.60	£ 117.60
21-Jun-18	s/o		Sylvia Johnson	Salary/Expenses for June 2018		£ 10.00			£ 124.36						£ 134.36
18-Jul-18	735	12	Robert Slater	Grass cutting 12/5/18 + 26/5/18	£ 124.00										£ 124.00
18-Jul-18	736	13	Robert Slater	Grass cutting 9/6/18 + 23/6/18	£ 124.00										£ 124.00
18-Jul-18	737	14	Andy Rochester	Bins, etc April 2018							£ 110.00				£ 110.00
18-Jul-18	738	15	Andy Rochester	Bins, etc, May 2018							£ 110.00				£ 110.00
18-Jul-18	739	16	Andy Rochester	Bins for June and Installation of new bins x 2							£ 260.00				£ 260.00

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	016			cheque cancelled - written twice in error											£ -
21-Oct-18	s/o		Sylvia Johnson	Salary/expenses for October 2018		£ 10.00			£ 124.36						£ 134.36
21-Nov-18	s/o		Sylvia Johnson	Salary/expenses for November 2018		£ 10.00			£ 135.30						£ 145.30
21-Nov-18	017	32	Sylvia Johnson	Back pay for 2017/2018					£ 99.19						£ 99.19
21-Dec-18	s/o		Sylvia Johnson	Salary/expenses for December 2018		£ 10.00			£ 135.30						£ 145.30
17-Jan-19	18	33	Philip Ashmore	Photocopying charges			£ 15.00								£ 15.00
17-Jan-19	19	34	Sylvia Johnson	Ink Cartridges			£ 24.18							£ 4.84	£ 29.02
17-Jan-19	20	35	Andy Rochester	Bins, etc for October 2018						£ 110.00					£ 110.00
17-Jan-19	21	36	Andy Rochester	Bins, etc for November 2018						£ 110.00					£ 110.00
17-Jan-19	22	37	Andy Rochester	Bins, etc for December 2018						£ 110.00					£ 110.00
17-Jan-19	23	38	Play Inspection Company	Play park Insepction 2018	£ 65.00									£ 13.00	£ 78.00
17-Jan-19	24	39	Sylvia Johnson	Gift Voucher for Auditor					£ 50.00						£ 50.00
17-Jan-19	25	40	HMRC	Tax for Oct/Nov/Dec 2018					£ 123.60						£ 123.60
17-Jan-19	26	41	Community Action Northumberland	Donation to CAN				£ 100.00							£ 100.00
21-Jan-19	s/o		Sylvia Johnson	Salary/expenses for January 2019		£ 10.00			£ 135.30						£ 145.30
21-Feb-19	s/o		Sylvia Johnson	Salary/expenses for February 2019		£ 10.00			£ 135.30						£ 145.30
26-Mar-19	27	42	Andy Rochester	Bins, etc for January 2019						£ 110.00					£ 110.00
26-Mar-19	28	43	Azure Charitable Enterprises	Hepscott Herald printing					£ 127.00						£ 127.00
26-Mar-19	29	44	Robert Slater	Hedge cutting (South Lodge Wood)	£ 50.00										£ 50.00
21-Mar-19	s/o		Sylvia Johnson	Salary/expenses for March 2019		£ 10.00			£ 135.30						£ 145.30
															£ -
															£ -
				Totals	£ 1,773.00	£ 120.00	£ 129.79	£ 685.69	£ 2,049.41	£ 427.00	£ 1,743.00	£ 614.99	£ 30.00	£ 203.28	£ 7,776.16

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 1/4/2018 - 31/03/2019**

CURRENT ACCOUNT														
											Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
RECEIPTS														
Current Account														
Balance brought forward											23,989.17			
Precept from NCC (50%) April											5,750.00			
Precept from NCC (50%) September											5,750.00			
Total income from 1/4/18 - 31/03/19													35,489.17	
EXPENDITURE														
Parks and Open Spaces												1,773.00		
Admin (expenses)												120.00		
Costs (Rent/audit/stationery)												129.79		
Costs (Insurance/Donations to local Administrative bodies)												685.69		
Salary/Tax												2,049.41		
Miscellaneous												427.00		
Dog Bins, Checking Stobhill Playpark/ bus shelters, etc												1,743.00		
Website												614.99		
Training												30.00		
Vat												203.28		
Total Expenditure from 1/4/18 - 31/03/19													7,776.16	
Current Balance (receipts minus payments)													27,713.01	
BUSINESS ACCOUNT														
BALANCE AT 31 MARCH 2018											6093.41			
RECEIPTS in current year (Interest)											19.93		6,113.34	33,826.35