

**HEPSCOTT PARISH COUNCIL**  
**A Special Meeting will be held on Thursday 31 May 2018**  
**at 6.30 pm in Heps cott Parish Hall**

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**AGENDA**

- 1. Attendance and apologies for absence**
  
- 2. Annual Governance and Accountability Return for 2017/2018**
  - 2.1 To consider and agree any actions from the report of the internal auditor (page 4 of AGAR)
  
  - 2.2 To approve the Annual Governance Statement (draft copy attached)
  
  - 2.3 To approve the draft annual accounts for 2017/2018 (draft copy attached)
  
  - 2.4 To approve the Accounting Statement (page 6 of AGAR) and Explanation of Variances (draft copy attached)
  
  - 2.5 To confirm and approve the Certification of Exemption (page 3 of AGAR)
  
  - 2.6 To approve the Bank reconciliation (draft copy attached)
  
- 3. Any other business**