

HEPSCOTT PARISH COUNCIL

Meeting at 6:30pm on Thursday 16 July 2020 in Hepscoth Parish Hall

AGENDA

Led by

1. Attendance, apologies for absence and declarations of interest CR
2. Report received from Morpeth Neighbourhood Policing Team
3. Update from County Councillors GS/JB
4. Minutes from last meeting CR
 - 4.1 Minutes of two meetings held on 21 May 2020
 - 4.2 Matters arising from the minutes not covered in agenda items
5. Planning - Current applications (see page 3 of agenda) CR
6. Flood Sub Group MP
7. Financial Matters
 - 7.1 Annual Governance and Accountability Return for 2019/2020
(See page 2 of agenda) SJ
 - 7.2 Statement of finances, including any items of over £100.00 SJ
8. Community Governance Review (Proposed Parish Boundary Changes) PA
9. South Fields/Stobhill Manor updates JS
10. Speeding and Parking Issues FD
11. Hepscoth Parish Hall Committee DC/AC
12. Correspondence/Meetings and training attended SJ
13. Any other business (Please notify in advance): CR
 - 13.1 WI – Planting of fruit trees in orchard
 - 13.2 Spring clean of shrubbery in village – quote from All Seasons
 - 13.3 Hepscoth Village Hall car parking
 - 13.4 Play Park repairs
 - 13.5 Website – updating
 - 13.6 Computer and printer for clerk
 - 13.7 Old planning applications
14. Date of next meeting
Thursday 17 September 2020 at 6:30 pm in the Parish Hall, unless otherwise notified.

7.1 Annual Governance and Accountability Return for 2019/2020

- 7.1.1 To consider and agree any actions from the report of the internal auditor (page 4 of AGAR)
- 7.1.2 To approve the Annual Governance Statement (draft copy attached)
- 7.1.3 To approve the draft annual accounts for 2019/2020 (draft copy attached)
- 7.1.4 To approve the Accounting Statement (page 6 of AGAR), Explanation of Variances (draft copy attached) and Explanation for "High" Reserves (draft copy attached)
- 7.1.5 To confirm and approve the Certification of Exemption (page 3 of AGAR)
- 7.1.6 To approve the Bank reconciliation (draft copy attached)

Details of recent planning applications for the meeting of Hepscott Parish Council on Thursday 16 July 2020

- Land south west of Barmoor Farm, Barmoor, Hepscott - Outline permission for the demolition of an existing garage and erection of a single residential unit
Ref: 18/03873/OUT – Application refused by NCC – now appealed to Secretary of State

- Westfield, Hepscott - Proposed new single-storey dwelling adjacent to Westfield, Hepscott
Ref: 18/04418/FUL – Application refused by NCC - now appealed to Secretary of State

- Greenfield House, Hepscott – Demolition of 1 dwelling and replacement with 3 dwellings including access (2nd application)
Ref: 20/00385/OUT – Permitted

- Four Winds, Hepscott – Demolition of existing bungalow to create 2 private dwellings, retaining existing access and internal driveway together with retention of all trees and hedges to external boundaries
19/03670/FUL – Permitted

- Land west of Field House, Hepscott – Change of use of existing agricultural buildings and land to residential including conversion to 5 dwellings (as amended 29.01.2020)
19/03789/FUL – Registered

- South Lodge, South Lodge Wood, Hepscott - Minor alterations to the existing bathroom roof - removal of "nail sick" mono pitched roof and replace with new pitched/hipped ended roof
20/01655/FUL – Registered

- Rudchester, Hepscott - Demolish garage/outbuildings, construct 2 storey rear extension, move access to allow off street parking, and construct out buildings in garden
20/01604/FUL – Registered

- Greystoke, Hepscott - TPO - Crown list x4 Corsican Pines and x1 Sycamore to 10m to remove all weak lower overhanging branches
20/01837/FELTPO – Registered

- Woodside, Dunces Houses, Hepscott - Retrospective: Proposed gates to plot entrance
20/01550/FUL – Registered

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 01/04/2020 - 12/7/20**

CURRENT ACCOUNT																	
												Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts		
RECEIPTS		Current Account															
		Balance brought forward												31,251.24			
		Precept from NCC (50%) April												6,250.00			
		Total income from 01/04/2020 - 12/7/20														37,501.24	
EXPENDITURE																	
		Parks and Open Spaces													2,075.00		
		Admin (expenses)													42.00		
		Costs (Rent/audit/stationery)													192.82		
		Costs (Insurance/Donations to local Administrative bodies)													644.11		
		Salary/Tax													507.30		
		Miscellaneous													203.00		
		Dog Bins, Checking Stobhill Playpark/ bus shelters, etc													550.00		
		Website													90.00		
		Training													-		
		Vat													11.07		
		Total Expenditure from 01/04/2020 - 12/7/2020														4,315.30	
		Current Balance (receipts minus payments)														33,185.94	
BUSINESS ACCOUNT																	
BALANCE AT 31 MARCH 2020												6174.51					
RECEIPTS in current year		(Interest)														6,174.51	39,360.45

HPC Expenditure - 1 April 2020 - 31 March 2021

Date	CHQ NO	VCHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Apr-20	s/o		Sylvia Johnson	Salary/expenses for April 2020		£ 10.00			£ 135.30						£ 145.30
26-Apr-20	747	1	Carolyn Reid	Reimbursement for ID photos from Staits						£ 50.00				£ 10.00	£ 60.00
26-Apr-20	748	2	Andy Rutherford	Bins, etc for Jan 2020							£ 110.00				£ 110.00
26-Apr-20	749	3	Phil Ashmore	Reimbursement for photocopying at Northumberland CVA			£ 87.50								£ 87.50
26-Apr-20	750	4	Azure Charitable Enterprises	Printing Hepscoth Herald - Winter 2020						£ 153.00					£ 153.00
26-Apr-20	751	5	Sylvia Johnson	ID badge holders and clips			£ 5.32							£ 1.07	£ 6.39
26-Apr-20	752	6	All Seasons NE	Hedge reduction in Orchard	£ 1,575.00										£ 1,575.00
26-Apr-20	753	7	NALC	Subscription for 2020/2021				£ 311.31							£ 311.31
26-Apr-20	754	8	All Seasons NE	Grass cutting 30/3/20 + 14/4/20	£ 200.00										£ 200.00
26-Apr-20	755	9	HMRC	Tax for Jan/Feb/March 2020					£ 101.40						£ 101.40
28-Apr-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-May-20	s/o		Sylvia Johnson	Salary/expenses for May 2020		£ 10.00			£ 135.30						£ 145.30
27-May-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
08-Jun-20	756	10	A Rochester	Bins/etc for Feb/March/Apr/May 2020							£ 440.00				£ 440.00
08-Jun-20	757	11	Came & Company	Annual Insurance Payment				£ 332.80							£ 332.80
08-Jun-20	758	12	Parish Council Website	Website Hosting								£ 90.00			£ 90.00
08-Jun-20	759	13	Hepscoth Parish Hall Management Committee	Hire of hall between May 2019 and April 2020			£ 100.00								£ 100.00
15-Jun-20	760	14	All Seasons NE	Grass cutting, April, May and June 2020	£ 300.00										£ 300.00
21-Jun-20	s/o		Sylvia Johnson	Salary/expenses for June 2020		£ 10.00			£ 135.30						£ 145.30
				Total payments in financial year	£ 2,075.00	£ 42.00	£ 192.82	£ 644.11	£ 507.30	£ 203.00	£ 550.00	£ 90.00	£ -	£ 11.07	£ 4,315.30
				Total Payments since last meeting	£ 300.00	£ 26.00	£ 100.00	£ 332.80	£ 270.60	£ -	£ 440.00	£ 90.00	£ -	£ -	£ 1,559.40