

# HEPSCOTT PARISH COUNCIL

Meeting on Thursday 19 March 2020 at 6.30 pm in Hepscoth Parish Hall

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## AGENDA

Led by

1. Attendance, apologies for absence and declarations of interest CR
2. Morpeth Neighbourhood Policing Team
3. Update from County Councillors GS/JB
4. Minutes from last meeting CR
  - 4.1 Minutes of meeting held on 16 January 2020
  - 4.2 Matters arising from the minutes not covered in agenda items
5. Planning: CR
  - 5.1 Current applications (over page)
  - 5.2 Local Plan latest
  - 5.3 Archiving of old planning applications
6. Flood Sub Group MP
7. Financial Matters
  - 7.1 Statement of finances (including any items of over £100.00) SJ
8. Community Governance Review (Proposed Parish Boundary Changes) PA
9. South Fields/Stobhill Manor updates JS
  - 9.1 Issue of further ASB
10. Speeding and Parking Issues FD
11. Hepscoth Parish Hall Committee DC/AC
12. Correspondence/Meetings and training attended SJ
  - 12.1 Recent letters from South Fields resident
  - 12.2 Letter from Northumbria Police
13. Any other business (Please notify in advance): CR
  - 13.1 Role of HPC in Climate Change
  - 13.2 WI – Planting of fruit trees in orchard
  - 13.3 Spring clean of shrubbery in village
  - 13.4 Hepscoth Village Hall car parking
  - 13.5 Play Park repairs
14. Date of next meeting  
Thursday 21 May 2020 - AGM at 6.30, with the meeting of HPC following the AGM

## **Details of recent planning applications for the meeting of Hepscott Parish Council on Thursday 19 March 2020**

- Land south west of Barmoor Farm, Barmoor, Hepscott - Outline permission for the demolition of an existing garage and erection of a single residential unit  
**Ref: 18/03873/OUT – Application refused by NCC – now appealed to Secretary of State**
  
- Westfield, Hepscott - Proposed new single-storey dwelling adjacent to Westfield, Hepscott  
**Ref: 18/04418/FUL – Application refused by NCC - now appealed to Secretary of State**
  
- Greenfield House, Hepscott – Demolition of 1 dwelling and replacement with 3 dwellings including access (2<sup>nd</sup> application)  
**Ref: 20/00385/OUT – HPC submitted letter of objection on 10 March 2020**
  
- Four Winds, Hepscott – Demolition of existing bungalow to create 2 private dwellings, retaining existing access and internal driveway together with retention of all trees and hedges to external boundaries  
**19/03670/FUL – Awaiting decision - The application is still awaiting a formal decision to be issued until the section 106 agreement has been finalised in connection to a contribution to the coastal mitigation scheme.**
  
- Land west of Field House, Hepscott - Proposed conversion of traditional agricultural buildings and development of new build units to comprise 9 dwellings  
**19/03789/FUL – Registered**
  
- Oakfield House, Hepscott – Replacement of windows and doors. Dormer extension to side elevation and external landscaping.  
**19/04369/FUL – Permitted**
  
- 2 The Orchard, Hepscott - Remove existing rear conservatory and replace with new single storey sun room with 2 roof lanterns  
**19/04939/FUL – Permitted**
  
- 12 Crofts Park, Hepscott - Demolition of existing kitchen, utility and conservatory and construction of a new single storey extension comprising open plan living/kitchen and utility with associated landscaping  
**20/00232/FUL – Registered**

**HEPSCOTT PARISH COUNCIL  
GENERAL FINANCIAL STATEMENT  
PERIOD 01/04/2019 - 13/03/2020**

<b>CURRENT ACCOUNT</b>																	
												Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts		
<b>RECEIPTS</b>		<b>Current Account</b>															
		Balance brought forward												27,713.01			
		Precept from NCC (50%) April												5,750.00			
		Precept from NCC (50%) September												5,750.00			
												<b>Total income from 01/04/2019 - 13/03/2020</b>			<b>39,213.01</b>		
<b>EXPENDITURE</b>																	
		Parks and Open Spaces													2,297.00		
		Admin (expenses)													110.00		
		Costs (Rent/audit/stationery)													361.98		
		Costs (Insurance/Donations to local Administrative bodies)													659.18		
		Salary/Tax													1,894.10		
		Miscellaneous													596.00		
		Dog Bins, Checking Stobhill Playpark/ bus shelters, etc													1,100.00		
		Website													559.99		
		Training													10.00		
		Vat													144.22		
												<b>Total Expenditure from 01/04/2019 - 13/03/2020</b>			<b>7,732.47</b>		
												<b>Current Balance (receipts minus payments)</b>			<b>31,480.54</b>		
<b>BUSINESS ACCOUNT</b>																	
BALANCE AT 31 MARCH 2019												6113.34					
RECEIPTS in current year		(Interest)										61.17		6,174.51	<b>37,655.05</b>		

HPC Expenditure - 1 April 2019 - 31 March 2020

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
17-Apr-19	30	1	Sylvia Johnson	Training session with NALC									£ 10.00		£ 10.00
17-Apr-19	31	2	HMRC	Tax for Jan Feb March 2019					£ 101.40						£ 101.40
17-Apr-19	32	3	Hepscott Parish Hall Management Committee	Hire of hall for meetings between May 2018 and April 2019			£ 120.00								£ 120.00
17-Apr-19	33	4	Sylvia Johnson	Ink Cartridges			£ 30.53							£ 6.10	£ 36.63
21-Apr-19	s/o		Sylvia Johnson	Salary/Expenses for April 2019		£10.00			£135.30						£ 145.30
30-Apr-19	34	5	North East War Memorials Project	Donation to project				£ 50.00							£ 50.00
30-Apr-19	35	6	Robert Slater	Grass Cutting on 24/3/19	£ 62.00										£ 62.00
16-May-19	36	7	Sylvia Johnson	Refund of payment for shredder			£ 69.99								£ 69.99
16-May-19	37	8	Cheque cancelled	Wrong amount written											£ -
16-May-19	38	9	A Rochester	Dog bins, etc for March 2019							£ 110.00				£ 110.00
16-May-19	39	10	A Rochester	Dog bins, etc for April 2019							£ 110.00				£ 110.00
16-May-19	40	11	NALC	Annual Subscription				£ 276.38							£ 276.38
21-May-19	s/o		Sylvia Johnson	Salary/Expenses for May 2019		£ 10.00			£ 135.30						£ 145.30
31-May-19	41	12	Came & Company	Annual Insurance Premium				£ 332.80							£ 332.80
21-Jun-19	s/o		Sylvia Johnson	Salary/Expenses for June 2019		£ 10.00			£ 135.30						£ 145.30
21-Jul-19	s/o		Sylvia Johnson	Salary/Expenses for July 2019		£ 10.00			£ 135.30						£ 145.30
25-Jul-19	42	13	A Rochester	Dog Bins, etc for June 2019							£ 110.00				£ 110.00
25-Jul-19	43	14	Azure Charitable Enterprise	Printing of Hepscott Herald						£ 132.00					£ 132.00
25-Jul-19	44	15	All Seasons Gardening	Grass cutting, April, May, 4 June	£ 430.00										£ 430.00
25-Jul-19	45	16	All Seasons Gardening	Grass cutting, 17/6 + 1/7	£ 200.00										£ 200.00
25-Jul-19	46	17	All Seasons Gardening	Grass cutting, collection, disposal - 17/7	£ 130.00										£ 130.00
25-Jul-19	47	18	HMRC	Tax - April, May, June 2019					£ 101.40						£ 101.40
25-Jul-19	48	19	A Rochester	Dog Bins, etc, May 2019 (submitted late)							£ 110.00				£ 110.00

HPC Expenditure - 1 April 2019 - 31 March 2020

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Aug-19	s/o		Sylvia Johnson	Salary/expenses for August 2019		£ 10.00			£ 135.30						£ 145.30
19-Sep-19	49	20	Carolyn Reid	Photocopying charges reimbursement			£ 17.50								£ 17.50
19-Sep-19	50	21	All Seasons Gardening	Grass cutting 30/7 + 14/8	£ 200.00										£ 200.00
19-Sep-19	51	22	All Seasons Gardening	Grass cut/collect/dispose on 27/8 and 9/9 and hedge cutting	£ 680.00										£ 680.00
21-Sep-19	s/o		Sylvia Johnson	Salary/expenses for September 2019		£ 10.00			£ 135.30						£ 145.30
21-Oct-19	s/o		Sylvia Johnson	Salary/expenses for October 2019		£ 10.00			£ 135.30						£ 145.30
26-Oct-19	52	23	HMRC	Tax - July, August, September 2019					£ 101.40						£ 101.40
26-Oct-19	53	24	A Rochester	Bins, etc for July, Aug, Sept							£ 330.00				£ 330.00
26-Oct-19	54	25	Azure Charitable Enterprise	Printing of Hepscoth Herald						£ 149.00					£ 149.00
26-Oct-19	55	26	Kevin Crozier	Work on drain at car park						£ 290.00					£ 290.00
26-Oct-19	56	27	Sylvia Johnson	Ink Cartridges			£ 49.05							£ 9.81	£ 58.86
26-Oct-19	57	28	Sylvia Johnson	Photocopy paper			£ 16.52							£ 3.31	£ 19.83
26-Oct-19	58	29	mhp-internet	Annual renewal charges								£ 529.99		£ 106.00	£ 635.99
21-Nov-19	s/o		Sylvia Johnson	Salary/Expenses for November 2019		£ 10.00			£ 135.30						£ 145.30
21-Nov-19	59	30	The Play Inspection Company Ltd	Inspection of play park November 2019	£ 65.00									£ 13.00	£ 78.00
02-Dec-19	60	31	mhp-internet	Uploading Hepscoth Herald								£ 30.00		£ 6.00	£ 36.00
02-Dec-19	741	32	All Seasons Gardening	grass cutting/mulching in September and October	£ 530.00										£ 530.00
21-Dec-19	s/o		Sylvia Johnson	Salary/Expenses for December 2019		£ 10.00			£ 135.30						£ 145.30
<b>Payments up to meeting in January 2020</b>					<b>£ 2,297.00</b>	<b>£ 90.00</b>	<b>£ 303.59</b>	<b>£ 659.18</b>	<b>£ 1,521.90</b>	<b>£ 571.00</b>	<b>£ 770.00</b>	<b>£ 559.99</b>	<b>£ 10.00</b>	<b>£ 144.22</b>	<b>£ 6,926.88</b>
<b>Payments since January Meeting</b>															
16-Jan-20	742	33	HMRC	Tax for October, November, December 2019					£ 101.60						£ 101.60

HPC Expenditure - 1 April 2019 - 31 March 2020

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16-Jan-20	743	34	A Rochester	Bins, etc, October November, December 2019							£ 330.00				£ 330.00
16-Jan-20	744	35	Sylvia Johnson	First Class Postage Stamps			£ 8.40								£ 8.40
16-Jan-20	745	36	Sylvia Johnson	Gift Voucher for Auditor						£ 25.00					£ 25.00
16-Jan-20	746	37	Sylvia Johnson	Ink Cartridges			£ 49.99								£ 49.99
21-Jan-20	s/o		Sylvia Johnson	Salary/Expenses for January 2020		£ 10.00			£ 135.30						£ 145.30
21-Feb-20	s/o		Sylvia Johnson	Salary/expenses for February 2020		£ 10.00			£ 135.30						£ 145.30
				<b>Total payments since last meeting</b>		<b>£ 20.00</b>	<b>£ 58.39</b>		<b>£ 372.20</b>	<b>£ 25.00</b>	<b>£ 330.00</b>				<b>£ 805.59</b>
				<b>Payments prior to this financial statement</b>	<b>£ 2,297.00</b>	<b>£ 90.00</b>	<b>£ 303.59</b>	<b>£ 659.18</b>	<b>£ 1,521.90</b>	<b>£ 571.00</b>	<b>£ 770.00</b>	<b>£ 559.99</b>	<b>£ 10.00</b>	<b>£ 144.22</b>	<b>£ 6,926.88</b>
				<b>Total payments in financial year</b>	<b>£ 2,297.00</b>	<b>£ 110.00</b>	<b>£ 361.98</b>	<b>£ 659.18</b>	<b>£ 1,894.10</b>	<b>£ 596.00</b>	<b>£ 1,100.00</b>	<b>£ 559.99</b>	<b>£ 10.00</b>	<b>£ 144.22</b>	<b>£ 7,732.47</b>