

# HEPSCOTT PARISH COUNCIL

Meeting on Thursday 18 May 2017 at 6.30 pm in Hepscoth Parish Hall  
following the AGM

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## AGENDA

	<b>Led by</b>
1. Attendance, apologies for absence and declarations of interest	Chair
2. Morpeth Neighbourhood Policing Team	
3. Minutes of meeting held on Thursday 16 March 2017 and matters arising:	Chair
4. Update from County Councillors	GS/JB
5. Barratt/Stobhill update	PBA/MP
6. Morpeth Neighbourhood Plan/NCC Core Strategy updates	PBA
7. Planning Applications	PBA
• County Hall	
• Applications in the Parish ( <b><i>Detailed on attached sheet</i></b> )	
8. Speeding and parking in the village	PBA
9. Flood Alleviation Sub Group	PBA/MP
10. Elections	PBA
11. Hepscoth Parish Hall	KR
12. Financial matters:	
• Monthly Statement of finances (including items of over £100.00)	SJ
13. Website	KR
14. Correspondence	
15. Meetings and training attended	
15. Any other business (Please notify in advance)	
• Stobhill Manor Playpark	DC
16. Date of next meeting:	
• Thursday 20 July 2017 at 6.30 pm	

**Details of recent planning applications for the meeting of  
Hepscott Parish Council on 18 May 2017:**

<b>a.</b>	<p>Clarks Bog, Park House Farm, Morpeth – Retrospective proposal to change current set aside agricultural land to a managed private nature reserve.</p> <p><b>Ref: 17/00412/FUL – Land south of Parkhouse Banks, Coopies Lane, Morpeth (Previous title in PREAPP was Clarks Bog) – Application permitted</b></p>
<b>b.</b>	<p>8 Crofts Park, Hepscott, Morpeth – Two storey rear extension, single storey side extension plus building over existing attached garage and remodelling front elevation. Increasing patio area. HPC letter sent on 24 March objecting to application.</p> <p><b>Ref: 17/00239/FUL – Awaiting decision.</b></p>
<b>c.</b>	<p>South Park, Hepscott, Morpeth – Construction of pitched roof to garage c/w dormers with storage space in the created roof void. HPC objected and amended plans were submitted with a 14 day reconsultation period. HPC response sent on 8 May.</p> <p><b>Ref: 17/00611/FUL – No decision to date.</b></p>
<b>d.</b>	<p>8 Crofts Park, Hepscott, Morpeth – Fell one large Sycamore tree and one large Alder tree. HPC sent letter on 5 April objecting to application.</p> <p><b>Ref: 17/00688/FELTPO – No decision to date.</b></p>
<b>e.</b>	<p>Karamanda, Fieldhouse Lane, Hepscott, Morpeth – Fell three Sycamore trees and one Chestnut tree. HPC sent letter of objection on 5 April. Amended pruning plan submitted on 9 May.</p> <p><b>Ref: 17/00687/FELTPO – No decision to amended pruning plan to date.</b></p>
<b>f.</b>	<p>Greystoke, Hepscott, Morpeth – Variation of condition 2 pursuant to 11/02687/FUL to allow construction of a fence. HPC sent letter on 6 April requesting refusal.</p> <p><b>Ref: 17/00759/VARYCO - Application withdrawn.</b></p>
<b>g.</b>	<p>High Gables, Hepscott, Morpeth – TPO to crown reduce an Oak tree by 30%.</p> <p><b>Ref: 17/00969/PRUTPO – Application permitted.</b></p>
<b>h.</b>	<p>Maple Lodge, Hepscott, Morpeth – Application to fell 1 Pine tree. HPC response sent on 4 May objecting to application.</p> <p><b>Ref: 17/00763/FELTPO – No decision to date</b></p>

**HEPSCOTT PARISH COUNCIL  
GENERAL FINANCIAL STATEMENT  
PERIOD 1/4/17 - 10/5/17**

<b>CURRENT ACCOUNT</b>																
													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
<b>RECEIPTS</b>		Current Account														
		Balance brought forward											18,320.41			
		Precept from NCC (50%)											5,610.00			
															23,930.41	
<b>EXPENDITURE</b>																
		Parks and Open Spaces												62.00		
		Admin (expenses)												10.00		
		Costs (Rent/audit/stationery)												45.85		
		Costs (Insurance/Donations to local Administrative bodies)												-		
		Salary/Tax												217.56		
		Miscellaneous												-		
		Dog Bins, Checking Stobhill Playpark etc												110.00		
		Website												-		
		Training												-		
		Vat												9.18		
		<b>Total Receipts/Expenditure from 1/4/16 - 12/03/17</b>													454.59	
		<b>Current Balance (receipts minus payments)</b>													23,475.82	
<b>BUSINESS ACCOUNT</b>																
BALANCE AT 31 MARCH 2016													6087.34			
RECEIPTS in current year																
													Interest	3.02	6,090.36	29,566.18

HEPSCOTT PARISH COUNCIL  
TOTAL EXPENDITURE FOR FINANCIAL YEAR - 1 APRIL 2016 - 31 MARCH 2017

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Apr-16	s/o		S Johnson	Salary/expenses for April 2016		10.00			118.80						128.80
29-Apr-16	628	1	SWARCO Traffic Ltd	Balance for speed warning sign installation						3,546.73				709.35	4,256.08
29-Apr-16	629	2	Kenneth Reed	Ink Cartridge			25.93								25.93
29-Apr-16	630	3	Came & Company	Annual Insurance premium				276.49							276.49
29-Apr-16	631	4	Northumbrian Groundcare	Grass cutting 26 March 2016	62.00										62.00
29-Apr-16	632	5	A Rochester	Bins/ etc for March 2016							110.00				110.00
	633			cheque cancelled due to error in writing					-						0.00
23-Apr-16	634	6	HMRC	Tax for Jan/Feb/March 2016					89.00						89.00
19-May-16	635	7	A Rochester	Bins/etc for April 2016							110.00				110.00
19-May-16	636	8	Northumbrian Groundcare	Grass Cutting 9/4/16 + 23/4/16	124.00										124.00
21-May-16	s/o		S Johnson	Salary/expenses for May 2016		10.00			118.80						128.80
14-Jun-16	637	9	NALC	Annual subscriptions for 2016/2017				217.37							217.37
14-Jun-16	638	10	Northumbrian Groundcare	Grass cutting 7/5/16 + 22/5/16	124.00										124.00
14-Jun-16	639	11	A Rochester	Bins/etc for May 2016							110.00				110.00
21-Jun-16	s/o		S Johnson	Salary/expenses for June 2016		10.00			118.80						128.80
15-Jul-16	640	12	Azure charitble Enterprises	Printing Hepscoth Herald						96.73					96.73
15-Jul-16	641	13	A Rochester	Bins/etc for June 2016							110.00				110.00
15-Jul-16	642	14	Northumbrian Groundcare	Grass cutting 5/6/16 + 16/6/16	124.00										124.00
15-Jul-16	643	15	mhp-internet ltd	New pages on website								70.00		14.00	84.00
15-Jul-16	644	16	mhp-internet ltd	Updating Plan E and F on website								20.16		4.03	24.19
15-Jul-16	645	17	HMRC	Tax for April/May/June 2016					89.00						89.00
21-Jul-16	646	18	S Johnson	Ink Cartridge and Postage			47.95								47.95
21-Jul-16	s/o		S Johnson	Salary/expenses for July 2016		10.00			118.80						128.80
21-Aug-16	s/o		S Johnson	Salary/expenses for August 2016		10.00			118.80						128.80
05-Sep-16	647	19	mhp-internet ltd	Modify Village Hall Page on website								85.00		17.00	102.00
05-Sep-16	648	20	A Rochester	Bins etc for July 2016							110.00				110.00
05-Sep-16	649		mhp-internet ltd	Cancelled cheque as written twice in error											0.00
05-Sep-16	650	21	Northumbrian Groundcare	Grass cutting 3 + 16 July 2016	124.00										124.00
05-Sep-16	651	22	Northumberland County Council	Refund of balance of donation by GS for speed signs						3,235.22					3,235.22

HEPSCOTT PARISH COUNCIL  
TOTAL EXPENDITURE FOR FINANCIAL YEAR - 1 APRIL 2016 - 31 MARCH 2017

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
15-Sep-16	652	23	A Rochester	Bins etc for August							110.00				110.00
15-Sep-16	653	24	mhp-internet ltd	Modify Village Hall Page on website - calendar instructions								15.00		3.00	18.00
15-Sep-16	654	25	S Johnson	Ink Cartridges/Dividers (promotion of £3.99 deducted from price after VAT added, original price was £42.82 + VAT = £51.38 less promotion of £3.99 = £47.39)			38.83							8.56	47.39
15-Sep-16	655	26	mhp-internet ltd	Domain renewal for website (1 year - 1/11/16 - 31/10/17)								9.99		2.00	11.99
15-Sep-16	656	27	BDO -LLP	Audit fee for 2015/16 audit			100.00							20.00	120.00
15-Sep-16	657	28	Northumbrian Groundcare	Grass/hedge cutting in Orchard July/August 2016	449.00										449.00
21-Sep-16	s/o		S Johnson	Salary/expenses for September 2016		10.00			118.80						128.80
18-Oct-16	658	29	mhp-internet ltd	Annual hosting/uploading charge								520.00		104.00	624.00
18-Oct-16	659	30	A Rochester	Bins/etc for September 2016							110.00				110.00
18-Oct-16	660	31	A Rochester	Repair of bus shelter on A192						300.00					300.00
18-Oct-16	661	32	mhp-internet ltd	Upload annual return								15.00		3.00	18.00
18-Oct-16	662	33	HMRC	Tax for July/August/September 2016					89.20						89.20
18-Oct-16	663	34	Northumbrian Groundcare	Grass cutting 28/8/16 and 27/9/16	124.00										124.00
18-Oct-16	664	35	Azure Charitable Enterprises	Printing Hepscott Herald Autumn 2016						96.73					96.73
18-Oct-16	665	36	Community Action North/ld	Donation				80.00							80.00
21-Oct-16	s/o		S Johnson	Salary/expenses for October 2016		10.00			118.80						128.80
20-Nov-16	666	37	Play Inspection Company Ltd	Annual inspection of play park at Stobhill Manor	62.50									12.50	75.00
20-Nov-16	667	38	A Rochester	Bins/etc for October 2016							110.00				110.00
20-Nov-16	668	39	S Johnson	Ink/Paper/Stamps			53.69							2.24	55.93
20-Nov-16	669	40	Fred Dye	Reimbursement of photocopying charges at Azure			20.00								20.00
20-Nov-16	670	41	S Johnson	Back pay for wage increase					38.94						38.94
21-Nov-16	s/o		S Johnson	Salary/expenses for November 2016		10.00			124.36						134.36
	671		cheque cancelled due to error in writing												0.00
21-Dec-16	s/o		S Johnson	Salary/expenses for December 2016		10.00			124.36						134.36



**HEPSCOTT PARISH COUNCIL**  
**Expenditure 1 April - 10 May 2017**

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
16-Apr-17	684	1	Sylvia Johnson	Ink cartridges			£ 45.85							£ 9.18	£ 55.03
16-Apr-17	685	2	Northumbrian Groundcare	Grass cutting in Orchard on 24/3/17	£ 62.00										£ 62.00
16-Apr-17	686	3	HMRC	Tax for Jan/Feb/March 2017					£ 93.20						£ 93.20
16-Apr-17	687	4	A Rochester	Bins/etc for March 2017							£ 110.00				£ 110.00
21-Apr-17	s/o		Sylvia Johnson	Salary/expenses for April 2017		£ 10.00			£ 124.36						£ 134.36
															£ -
															£ -
				<b>Totals</b>	<b>£ 62.00</b>	<b>£ 10.00</b>	<b>£ 45.85</b>	<b>£ -</b>	<b>£ 217.56</b>	<b>£ -</b>	<b>£ 110.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 9.18</b>	<b>£ 454.59</b>

**HEPSCOTT PARISH COUNCIL  
GENERAL FINANCIAL STATEMENT  
PERIOD 1/4/17 - 14/5/17**

<b>CURRENT ACCOUNT</b>																
													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
<b>RECEIPTS</b>		Current Account														
		Balance brought forward											18,320.41			
		Precept from NCC (50%)											5,610.00			
															23,930.41	
<b>EXPENDITURE</b>																
		Parks and Open Spaces												62.00		
		Admin (expenses)												10.00		
		Costs (Rent/audit/stationery)												45.85		
		Costs (Insurance/Donations to local Administrative bodies)												-		
		Salary/Tax												217.56		
		Miscellaneous												-		
		Dog Bins, Checking Stobhill Playpark etc												110.00		
		Website												-		
		Training												-		
		Vat												9.18		
		<b>Total Receipts/Expenditure from 1/4/16 - 12/03/17</b>													454.59	
		<b>Current Balance (receipts minus payments)</b>													23,475.82	
<b>BUSINESS ACCOUNT</b>																
BALANCE AT 31 MARCH 2016													6090.36			
RECEIPTS in current year																
													Interest		6,090.36	29,566.18