

HEPSCOTT PARISH COUNCIL

Meeting on Thursday 17 November 2016 at 6.30 pm in Hepscoth Parish Hall

AGENDA

- | | Led by |
|---|---------------|
| 1. Attendance, apologies for absence and declarations of interest | PBA |
| 2. Morpeth Neighbourhood Policing Team | |
| 3. Minutes of meeting held on Thursday 15 September 2016 and matters arising: | PBA |
| 4. Update from County Councillors | GS/IL |
| 5. Barratt/Stobhill update | PBA/MP |
| 6. Morpeth Neighbourhood Plan/NCC Core Strategy updates | PBA |
| 7. Planning Applications (<i>Detailed on attached sheet</i>) | PBA |
| 8. Consultation on Speeding in the village | FD |
| 9. Hepscoth Parish Hall | KR |
| 10. Financial matters: | |
| • Monthly Statement of finances (including 9 items of over £100.00) | SJ |
| • Estimation of precept for 2017/2018 | PBA |
| 11. Website | KR |
| 12. Flood Alleviation Sub Group | PBA/MP |
| 13. Correspondence | |
| • Thank you letter from CAN for donation | |
| 14. Meetings and training attended | |
| 15. Any other business (Please notify in advance) | |
| • Stobhill Manor Playpark Inspection 2016 | |
| • Dates of meetings in 2017 | |
| 16. Date of next meeting: | |
| • Thursday 19 January 2017 at 6.30 pm | |

**Details of recent planning applications for the meeting of
Hepscott Parish Council on 17 November 2016:**

a.	Burnside, Hepscott - Outline planning application including access with all other matters reserved for three detached dwellings Ref: 16/01944/OUT – Awaiting decision
b.	Rear of Meadow View, Barmoor Bank – Change of use of existing storage building to residential Ref: 16/00291/PREAPP – No application received by NCC to date following Pre-App stage
c.	The Gate House, Stobhill Gate – Proposed single storey extension to rear of house replacing existing conservatory Ref: 16/02781/FUL – Application permitted
d.	11 Thornlea, Hepscott – Revision to previous application 16/00151/FUL Ref: 16/03264/FUL – Application permitted

HEPSCOTT PARISH COUNCIL
Expenditure 7 September 2016 - 10 November 2016

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
15-Sep-16	652	23	A Rochester	Bins etc for August							110.00				110.00
15-Sep-16	653	24	mhp-internet ltd	Modify Village Hall Page on website - calendar instructions								15.00		3.00	18.00
15-Sep-16	654	25	S Johnson	Ink Cartridges/Dividers (promotion of £3.99 deducted from price after VAT added, original price was £42.82 + VAT = £51.38 less promotion of £3.99 = £47.39)			38.83							8.56	47.39
15-Sep-16	655	26	mhp-internet ltd	Domain renewal for website (1 year - 1/11/16 - 31/10/17)								9.99		2.00	11.99
15-Sep-16	656	27	BDO ~LLP	Audit fee for 2015/16 audit			100.00							20.00	120.00
15-Sep-16	657	28	Northumbrian Groundcare	Grass/hedge cutting in Orchard July/August 2016	449.00										449.00
21-Sep-16	s/o		S Johnson	Salary/expenses for September 2016		10.00			118.80						128.80
18-Oct-16	658	29	mhp-internet ltd	Annual hosting/uploading charge								520.00		104.00	624.00
18-Oct-16	659	30	A Rochester	Bins/etc for September 2016							110.00				110.00
18-Oct-16	660	31	A Rochester	Repair of bus shelter on A192						300.00					300.00
18-Oct-16	661	32	mhp-internet ltd	Upload annual return								15.00		3.00	18.00
18-Oct-16	662	33	HMRC	Tax for July/August/September 2016					89.20						89.20
18-Oct-16	663	34	Northumbrian Groundcare	Grass cutting 28/8/16 and 27/9/16	124.00										124.00
18-Oct-16	664	35	Azure Charitable Enterprises	Printing Hepscoth Herald Autumn 2016						96.73					96.73
18-Oct-16	665	36	Community Action North/ld	Donation				80.00							80.00
21-Oct-16	s/o		S Johnson	Salary/expenses for October 2016		10.00			118.80						128.80
					573.00	20.00	138.83	80.00	326.80	396.73	220.00	559.99		140.56	2,455.91

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 1/4/16 - 10/11/16**

CURRENT ACCOUNT																
													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
RECEIPTS																
Current Account																
Balance brought forward													21,934.05			
Precept from NCC (50%)													5,500.00			
Precept from NCC (50%)													5,500.00		32,934.05	
EXPENDITURE																
Parks and Open Spaces														1,131.00		
Admin (expenses)														70.00		
Costs (Rent/audit/stationery)														212.71		
Costs (Insurance/Donations to local Administrative bodies)														573.86		
Salary/Tax														1,098.80		
Miscellaneous														7,275.41		
Dog Bins, Checking Stobhill Playpark etc														770.00		
Website														735.15		
Training														-		
Vat														884.94		
Total Receipts/Expenditure from 1/4/16 - 10/11/16															12,751.87	
Current Balance (receipts minus payments)															20,182.18	
BUSINESS ACCOUNT																
BALANCE AT 31 MARCH 2015													6087.34			
RECEIPTS in current year																
													Interest	1.48	6,088.82	26,271.00

HEPSCOTT PARISH COUNCIL
Estimation of precept for year commencing April 2017
Expenditure from 21 September 2015 - 21 September 2016

Date	CHQ NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Sep-15	s/o	Sylvia Johnson	Salary/expenses for September 2015		10.00			118.80						128.80
11-Oct-15	604	BDO	Audit fee			100.00							20.00	120.00
11-Oct-15	605	A Rochester	Bins/etc for September 2015							110.00				110.00
11-Oct-15	606	mh-p internet	updating/hosting, annual fee for website								430.00		86.00	516.00
11-Oct-15	607	Northumbrian Groundcare	grass cutting 15/8 + 29/8	124.00										124.00
11-Oct-15	608	Northumbrian Groundcare	grass cutting 13/9 + 27/9	124.00										124.00
11-Oct-15	609	HMRC	Tax for July/August/September 2015					89.00						89.00
21-Oct-15	s/o	Sylvia Johnson	Salary/expenses for October 2015		10.00			118.80						128.80
11-Nov-15	610	The Play Inspection Co Ltd	Inspection of playpark in October 2015	62.50									12.50	75.00
11-Nov-15	611	A Rochester	Bins/etc for October 2015							110.00				110.00
11-Nov-15	612	Azure Printing	Printing Hepscoth Herald Autumn 2015						96.41					96.41
11-Nov-15	613	SWARCO Traffic Ltd	Deposit for speed warning sign installation						1,874.75				374.95	2,249.70
21-Nov-15	s/o	Sylvia Johnson	Salary/expenses for November 2015		10.00			118.80						128.80
21-Dec-15	s/o	Sylvia Johnson	Salary/expenses for December 2015		10.00			118.80						128.80
30-Nov-15	614	SWARCO Traffic Ltd	duplicate cheque as 613 not received by SWARCO						1,874.75				374.95	2,249.70
30-Nov-15	614		cheque cancelled as 613 was found by SWARCO						- 1,874.75				- 374.95	- 2,249.70
11-Jan-16	615	mh-p internet	uploading Hepscoth x 2								15.00		3.00	18.00
11-Jan-16	616	A Rochester	Bins/etc for November 2015							110.00				110.00
11-Jan-16	617	Northumbrian Groundcare	Grass/hedge cutting in October and December	174.00										174.00
11-Jan-16	618	Hepscoth Parish Hall Management committee	Rent for Parish Hall			105.00								105.00
11-Jan-16	619	A Rochester	Bins/etc for December 2015							110.00				110.00
11-Jan-16	620	Sylvia Johnson	Gift voucher for auditor and postage stamps			7.56			25.00					32.56
17-Jan-16	621	HMRC	Tax for October/November/December 2015					89.20						89.20
21-Jan-16	622	Phil Ashmore	Printer ink			31.99								31.99
21-Jan-16	s/o	Sylvia Johnson	Salary/expenses for January 2016		10.00			118.80						128.80
21-Feb-16	s/o	Sylvia Johnson	Salary/expenses for February 2016		10.00			118.80						128.80
19-Mar-16	623	Azure Printing	Printing Hepscoth Herald for Winter 2016						96.41					96.41
19-Mar-16	624	A Rochester	Bins/etc for January 2016							110.00				110.00
19-Mar-16	625	A Rochester	Bins/etc for February 2016							110.00				110.00
19-Mar-16	626	mh-p internet	uploading Hepscoth Herald								15.00		3.00	18.00
19-Mar-16	627	Sylvia Johnson	Printer Ink Cartridges			37.19							7.43	44.62
21-Mar-16	s/o	Sylvia Johnson	Salary/Expenses for March 2016		10.00			118.80						128.80
21-Apr-16	s/o	S Johnson	Salary/expenses for April 2016		10.00			118.80						128.80
29-Apr-16	628	SWARCO Traffic Ltd	Balance for speed warning sign installation						3,546.73				709.35	4,256.08
29-Apr-16	629	Kenneth Reed	Ink Cartridge			25.93								25.93
29-Apr-16	630	Came & Company	Annual Insurance premium				276.49							276.49
29-Apr-16	631	Northumbrian Groundcare	Grass cutting 26 March 2016	62.00										62.00
29-Apr-16	632	A Rochester	Bins/ etc for March 2016							110.00				110.00
29-Apr-16	633		cheque cancelled due to error in writing						-					0.00
23-Apr-16	634	HMRC	Tax for Jan/Feb/March 2016					89.00						89.00
19-May-16	635	A Rochester	Bins/etc for April 2016							110.00				110.00
19-May-16	636	Northumbrian Groundcare	Grass Cutting 9/4/16 + 23/4/16	124.00										124.00
21-May-16	s/o	S Johnson	Salary/expenses for May 2016		10.00			118.80						128.80
14-Jun-16	637	NALC	Annual subscriptions for 2016/2017				217.37							217.37
14-Jun-16	638	Northumbrian Groundcare	Grass cutting 7/5/16 + 22/5/16	124.00										124.00
14-Jun-16	639	A Rochester	Bins/etc for May 2016							110.00				110.00

