

# HEPSCOTT PARISH COUNCIL

Meeting on Tuesday 28 November 2017 at 6.30 pm in Hepscoth Parish Hall  
(Postponed from 16 November)

---

## AGENDA

	<b>Led by</b>
1. Attendance, apologies for absence and declarations of interest	DC
2. Morpeth Neighbourhood Policing Team	
3. Minutes of meeting held on Thursday 21 September 2017 and matters arising	DC
4. Update from County Councillors	GS/JB
6. Barratt/Stobhill update	MP
7. Morpeth Neighbourhood Plan/NCC Core Strategy updates	DC
8. Planning Applications	DC
9. Website	KR
10. Speeding and parking in the village	DC/FD
11. Flood Alleviation Sub Group	MP
12. Hepscoth Parish Hall	KR
13. Financial matters:	
• Statement of finances (including 11 items of over £100.00)	SJ
• Precept for 2018/2019	DC
• Audit 2016/2017	SJ
14. Correspondence	
15. Meetings and training attended	
16. Any other business (Please notify in advance)	
• Stobhill Manor Playpark	DC
17. Date of next meeting:	
• Thursday 18 January 2018 at 6.30 pm	

**Details of recent planning applications for the meeting of  
Hepscott Parish Council on Thursday 16 November 2017**

<b>a.</b>	<p>8 Crofts Park, Hepscott, Morpeth – Two storey rear extension, single storey side extension plus building over existing attached garage and remodelling front elevation. Increasing patio area. HPC letter sent on 24 March objecting to application.</p> <p><b>Ref: 17/00239/FUL – Application permitted - further dialogue with NCC/PA</b></p>
<b>b.</b>	<p>Land west of Stonehaven, Dunces Houses – Construction of 1No 5 bedroom eco family home with attached triple garage (amendment to previously approved application 14/00715/FUL).</p> <p><b>Ref: 17/01847/FUL – Awaiting decision</b></p>
<b>c.</b>	<p>Greystoke, 2 Fir Tree Copse, Hepscott - TPO for T1 Sycamore - fell, T2 Larch - fell, T3 Scots Pine - remove 1 limb to balance and stabilise the tree.</p> <p><b>Ref: 17/02664/FELTPO – Permission granted after further amendments</b></p>
<b>d.</b>	<p>Ingram House, 3 South Lodge Wood, Hepscott – Proposed first floor side extension, replacement of orangery and replacing garage door.</p> <p><b>Ref: 17/03124/FUL – Awaiting decision</b></p>
<b>e.</b>	<p>8 The Orchard, Hepscott - Proposed two storey rear extension to provide enlarged first floor bedroom with en-suite wet room, together with ground floor adjustments to kitchen and hallway to incorporate wheelchair access lift.</p> <p><b>Ref: 17/03399/FUL – Awaiting decision</b></p>

**Hepscott Parish Council  
Ongoing Expenditure  
17 September 2017 - 4 November 2017**

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
17-Sep-17	699	16	Robert Slater (N Groundcare)	Grass cutting 17/6/17 + 1/7/17	£ 124.00										£ 124.00
17-Sep-17	700	17	A Rochester	Bins/etc for July 2017							£ 110.00				£ 110.00
17-Sep-17	701	18	A Rochester	Bins/etc for August 2017							£ 110.00				£ 110.00
20-Sep-17	702	19	Robert Slater (N Groundcare)	Grass cutting July/August 2017	£ 248.00										£ 248.00
20-Sep-17	703	20	Sylvia Johnson	Ink cartridges			£ 49.68							£ 9.95	£ 59.63
21-Sep-17	s/o		Sylvia Johnson	Salary/Expenses for September 2017		£ 10.00			£ 124.36						£ 134.36
17-Oct-17	704	21	Hepscott Parish Hall Management Committee	Refund of VAT re chairs						£ 294.08					£ 294.08
17-Oct-17	705	22	mh-p internet ltd	Annual hosting/updating plan/domainrenewal								£ 529.99		£ 106.00	£ 635.99
17-Oct-17	706	23	BDL LLP	Audit fee			£ 130.00							£ 26.00	£ 156.00
17-Oct-17	707	24	Azure Charitable Enterprises	Printing of Hepscott Herald						£ 120.49					£ 120.49
17-Oct-17	708	25	Robert Slater (N Groundcare)	Hedge/grass cutting, Aug/Sept/Oct	£ 459.00										£ 459.00
17-Oct-17	709	26	HMRC	Tax for July/August/September 2017					£ 93.20						£ 93.20
21-Oct-17	s/o		Sylvia Johnson	Salary/Expenses for October 2017		£ 10.00			£ 124.36						£ 134.36
				<b>Totals</b>	<b>£ 831.00</b>	<b>£ 20.00</b>	<b>£ 179.68</b>	<b>0</b>	<b>£ 341.92</b>	<b>£ 414.57</b>	<b>£ 220.00</b>	<b>£ 529.99</b>	<b>0</b>	<b>£ 141.95</b>	<b>£ 2,679.11</b>

**HEPSCOTT PARISH COUNCIL  
GENERAL FINANCIAL STATEMENT  
PERIOD 1/4/17 - 4/11/17**

<b>CURRENT ACCOUNT</b>																
													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
<b>RECEIPTS</b>		Current Account														
		Balance brought forward											18,320.41			
		Precept from NCC (100%)											11,220.00			
		Repayment of VAT											1,718.84			
											<b>Total income from 1/4/17 - 4/11/17</b>			<b>31,259.25</b>		
<b>EXPENDITURE</b>																
		Parks and Open Spaces												1,141.00		
		Admin (expenses)												70.00		
		Costs (Rent/audit/stationery)												237.99		
		Costs (Insurance/Donations to local Administrative bodies)												505.07		
		Salary/Tax												1,150.12		
		Miscellaneous												531.73		
		Dog Bins, Checking Stobhill Playpark/ bus shelters, etc												700.00		
		Website												544.99		
		Training												-		
		Vat												156.62		
											<b>Total Expenditure from 1/4/17 - 11/9/2017</b>			<b>5,037.52</b>		
											<b>Current Balance (receipts minus payments)</b>			<b>26,221.73</b>		
<b>BUSINESS ACCOUNT</b>																
BALANCE AT 31 MARCH 2016													6090.36			
RECEIPTS in current year													Interest	1.51		
															6,091.87	<b>32,313.60</b>

**HEPSCOTT PARISH COUNCIL**  
**Estimation for precept requirements for year commencing April 2018**  
**Expenditure from 21 September 2016 - 21 September 2017**

Date	CHQ NO	TO WHOM PAID:	DETAILS OF PAYME	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
18-Oct-16	658	mhp-internet ltd	Annual hosting/uploading charge								£ 520.00		£ 104.00	£ 624.00
18-Oct-16	659	A Rochester	Bins/etc for September 2016							£ 110.00				£ 110.00
18-Oct-16	660	A Rochester	Repair of bus shelter on A192						£ 300.00					£ 300.00
18-Oct-16	661	mhp-internet ltd	Upload annual return								£ 15.00		£ 3.00	£ 18.00
18-Oct-16	662	HMRC	Tax for July/August/September 2016					£ 89.20						£ 89.20
18-Oct-16	663	Northumbrian Groundcare	Grass cutting 28/8/16 and 27/9/16	£ 124.00										£ 124.00
18-Oct-16	664	Azure Charitable Enterprises	Printing Hepscoth Herald Autumn 2016						£ 96.73					£ 96.73
18-Oct-16	665	Community Action North/ld	Donation				£ 80.00							£ 80.00
21-Oct-16	s/o	S Johnson	Salary/expenses for October 2016		£ 10.00			£ 118.80						£ 128.80
20-Nov-16	666	Play Inspection Company Ltd	Annual inspection of play park at Stobhill Manor	£ 62.50									£ 12.50	£ 75.00
20-Nov-16	667	A Rochester	Bins/etc for October 2016							£ 110.00				£ 110.00
20-Nov-16	668	S Johnson	Ink/Paper/Stamps			£ 53.69							£ 2.24	£ 55.93
20-Nov-16	669	Fred Dye	Reimbursement of photocopying charges at Azure			£ 20.00								£ 20.00
20-Nov-16	670	S Johnson	Back pay for wage increase					£ 38.94						£ 38.94
21-Nov-16	s/o	S Johnson	Salary/expenses for November 2016		£ 10.00			£ 124.36						£ 134.36
	671	cheque cancelled due to error in writing												£ -
21-Dec-16	s/o	S Johnson	Salary/expenses for December 2016		£ 10.00			£ 124.36						£ 134.36
19-Jan-17	672	A Rochester	Bins/etc for December 2016							£ 110.00				£ 110.00
19-Jan-17	673	A Rochester	Bins/etc for November 2016 plus relocated dog bin							£ 210.00				£ 210.00
19-Jan-17	674	Robert Slater	Hedge cutting in South Lodge Wood (9.1.17)	£ 50.00										£ 50.00
19-Jan-17	675	HMRC	Tax for October/November/December 2016					£ 101.60						£ 101.60
19-Jan-17	676	Robert Slater	Grass cutting in October 2016	£ 124.00										£ 124.00
19-Jan-17	677	S Johnson	Gift voucher for internal auditor						£ 25.00					£ 25.00
21-Jan-17	s/o	S Johnson	Salary/expenses for January 2017		£ 10.00			£ 124.36						£ 134.36
31-Jan-17	678	Tables4Sale	Chairs for Parish Hall						£ 1,470.40				£ 294.08	£ 1,764.48
21-Feb-17	s/o	S Johnson	Salary/expenses for February 2017		£ 10.00			£ 124.36						£ 134.36
10-Mar-17	679	A Rochester	Bins/etc for January 2017							£ 110.00				£ 110.00
10-Mar-17	680	Azure Charitable Enterprises	Printing Hepscoth Herald Winter 2017						£ 99.66					£ 99.66
	681	cheque cancelled as missed in book												£ -
10-Mar-17	682	Philip Ashmore	Reimbursement of donation to South Morpeth Coalition				£ 200.00							£ 200.00
10-Mar-17	683	A Rochester	Bins/etc for February 2017							£ 110.00				£ 110.00



