

HEPSCOTT PARISH COUNCIL
Meeting at 6:30pm on Thursday 19 November 2020
To be held by Zoom due to Covid-19 restrictions

AGENDA

	Led by
1. Attendance, apologies for absence and declarations of interest	CR
2. Report received from Morpeth Neighbourhood Policing Team	
3. Update from County Councillors	GS/JB
4. Minutes from last meeting	CR
4.1 Minutes of meeting held on 17 September 2020	
4.2 Matters arising from the minutes not covered in agenda items	
5. Planning - Current applications (see page 2 of agenda)	CR
6. Flood Sub Group	MP
7. Financial Matters	
7.1 Statement of finances, including any items of over £100.00	SJ
7.2 Estimation of Precept for 2021/2022	SJ
8. Community Governance Review (Proposed Parish Boundary Changes)	PA
9. South Fields/Stobhill Manor updates	JS
9.1 Play park issues at South Fields	CR
10. Speeding and Parking Issues	FD
11. Hepscoth Parish Hall Committee	DC/AC
12. Correspondence/Meetings and training attended	SJ
12.1 Email contacts via website: Dog litter bin	
13. Any other business (Please notify in advance):	CR
13.1 Hepscoth Village Hall car parking	
13.2 Play Park repairs	
14. Date of next meeting	
Thursday 21 January 2021 at 6:30 pm, venue to be confirmed	

Details of recent planning applications for the meeting of Hepscott Parish Council on Thursday 19 November 2020

- Land west of Field House, Hepscott – Change of use of existing agricultural buildings and land to residential including conversion to 5 dwellings (as amended 29.01.2020)
19/03789/FUL – Awaiting decision
- Rudchester, Hepscott - Demolish garage/outbuildings, construct 2 storey rear extension, move access to allow off street parking, and construct out buildings in garden
20/01604/FUL – Registered
- Land west of Shadfen Bungalow – Proposed single storey dwelling
20/00884/FUL – Refused
- Four Winds, Hepscott - Variation of condition/discharge of condition: 2 (plans), 3 (mitigation), 4 and 5 (trees), 6 (landscape), 7 (car parking), 8 (cycle parking), 9 (demolition), 10 (waste) 11 (surface water) and 12 (materials) ... pursuant to planning application 19/03670/FUL
20/02280/VARYCO – Registered
- 2 Field House Close, Hepscott - Alteration and first floor extension of existing bungalow to create a two storey dwelling.
20/03386/FUL – Registered
- Ingram House, 3 South Lodge Wood, Hepscott - Fell 1 x Larch and 1 x Scots Pine
20/03214/FELTPO – Registered
- Clifton Caravan Centre, Great North Road, Clifton, Morpeth - Variation of section 106 agreement pursuant to planning application 14/02140/FUL dated 7 February 2018 to facilitate commencement of development and cash flow (in light of COVID restrictions it has been proposed that 50% of the affordable housing off site contribution is paid 12 months after commencement of development and the remaining 50% 6 months thereafter).
20/03629/S106A – Registered

HPC Expenditure - 1 April 2020 - 31 March 2021

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Apr-20	s/o		Sylvia Johnson	Salary/expenses for April 2020		£ 10.00			£ 135.30						£ 145.30
26-Apr-20	747	1	Carolyn Reid	Reimbursement for ID photos from Staits						£ 50.00				£ 10.00	£ 60.00
26-Apr-20	748	2	Andy Rochester	Bins, etc for Jan 2020							£ 110.00				£ 110.00
26-Apr-20	749	3	Phil Ashmore	Reimbursement for photocopying at Northumberland CVA			£ 87.50								£ 87.50
26-Apr-20	750	4	Azure Charitable Enterprises	Printing Hepscomb Herald - Winter 2020					£ 153.00						£ 153.00
26-Apr-20	751	5	Sylvia Johnson	ID badge holders and clips			£ 5.32							£ 1.07	£ 6.39
26-Apr-20	752	6	All Seasons NE	Hedge reduction in Orchard	£ 1,575.00										£ 1,575.00
26-Apr-20	753	7	NALC	Subscription for 2020/2021				£ 311.31							£ 311.31
26-Apr-20	754	8	All Seasons NE	Grass cutting 30/3/20 + 14/4/20	£ 200.00										£ 200.00
26-Apr-20	755	9	HMRC	Tax for Jan/Feb/March 2020					£ 101.40						£ 101.40
28-Apr-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-May-20	s/o		Sylvia Johnson	Salary/expenses for May 2020		£ 10.00			£ 135.30						£ 145.30
27-May-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
08-Jun-20	756	10	A Rochester	Bins/etc for Feb/March/Apr/May 2020							£ 440.00				£ 440.00
08-Jun-20	757	11	Came & Company	Annual Insurance Payment				£ 332.80							£ 332.80
08-Jun-20	758	12	Parish Council Website	Website Hosting								£ 90.00			£ 90.00
08-Jun-20	759	13	Hepscomb Parish Hall Management Committee	Hire of hall between May 2019 and April 2020			£ 100.00								£ 100.00
15-Jun-20	760	14	All Seasons NE	Grass cutting, April, May and June 2020	£ 300.00										£ 300.00
21-Jun-20	s/o		Sylvia Johnson	Salary/expenses for June 2020		£ 10.00			£ 135.30						£ 145.30
21-Jul-20	s/o		Sylvia Johnson	Salary/expenses for July 2020		£ 10.00			£ 135.30						£ 145.30
25-Jul-20	761	15	HMRC	Tax for April/May/June 2020					£ 101.40						£ 101.40
30-Jul-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-Aug-20	s/o		Sylvia Johnson	Salary/expenses for August 2020		£ 10.00			£ 135.30						£ 145.30

HPC Expenditure - 1 April 2020 - 31 March 2021

Date	CHQ NO	V'CHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN. ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
27-Aug-20	762	16	A Rochester	Bins, etc, for June and July 2020							£ 220.00				£ 220.00
27-Aug-20	763	17	Complete Business Supplies Ltd	Printing of Hepscoth Herald						£ 164.00					£ 164.00
27-Aug-20	764	18	Parish Council Website	Deposit for new Community Package								£ 250.00			£ 250.00
27-Aug-20	765	19	All Seasons NE	Tree clearance work in village	£ 880.00										£ 880.00
27-Aug-20	766	20	All Seasons NE	Grass cutting in Orchard x 4 (June/July/Aug)	£ 400.00										£ 400.00
26-Aug-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-Sep-20	s/o		Sylvia Johnson	Salary/Expenses for September 2020		£ 10.00			£ 135.30						£ 145.30
08-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
19-Oct-20	767	21	All Seasons NE	Grass cutting in orchard x 2 (25/8 + 17/9)	£ 200.00										£ 200.00
	768			Cheque cancelled - wrong amount written											£ -
19-Oct-20	769	22	Parish Council Website	Domain name renewal and updating Plan F								£ 469.96			£ 469.96
19-Oct-20	770	23	Sylvia Johnson	Photocopier Paper			£ 14.16							£ 2.83	£ 16.99
19-Oct-20	771	24	Anne Findlay	reimbursement for printing of Hepscoth Herald						£ 100.00					£ 100.00
19-Oct-20	772	25	Sylvia Johnson	Stamps and envelopes			£ 6.56								£ 6.56
21-Oct-20	s/o		Sylvia Johnson	Salary/expenses for October 2020		£ 10.00			£ 135.30						£ 145.30
26-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
28-Oct-20	773		HMRC	Tax for July/August/September 2020					£ 101.40						£ 101.40
															£ -
				Total payments in financial year	£ 3,555.00	£ 106.00	£ 213.54	£ 644.11	£ 1,251.30	£ 467.00	£ 770.00	£ 809.96	£ -	£ 13.90	£ 7,830.81

HEPSCOTT PARISH COUNCIL
Expenditure - 13/9/2020 - 11/11/2020

Date	CHO NO	VCHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Sep-20	s/o		Sylvia Johnson	Salary/Expenses for September 2020		£ 10.00			£ 135.30						£ 145.30
08-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
19-Oct-20	767	21	All Seasons NE	Grass cutting in orchard x 2 (25/8 + 17/9)	£ 200.00										£ 200.00
	768		Cheque cancelled - wrong amount written												£ -
19-Oct-20	769	22	Parish Council Website	Domain name renewal and updating Plan F								£ 469.96			£ 469.96
19-Oct-20	770	23	Sylvia Johnson	Photocopier Paper			£ 14.16							£ 2.83	£ 16.99
19-Oct-20	771	24	Anne Findlay	reimbursement for printing of Hepscoth Herald						£ 100.00					£ 100.00
19-Oct-20	772	25	Sylvia Johnson	Stamps and envelopes			£ 6.56								£ 6.56
21-Oct-20	s/o		Sylvia Johnson	Salary/expenses for October 2020		£ 10.00			£ 135.30						£ 145.30
26-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
28-Oct-20	773		HMRC	Tax for July/August/September 2020					£ 101.40						£ 101.40
Totals for period 13/9/20 - 11/11/20					£ 200.00	£ 32.00	£20.72	£0.00	£ 372.00	£ 100.00	£0.00	£ 469.96	£0.00	£ 2.83	£ 1,197.51

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 01/04/2020 - 11/11/2020**

CURRENT ACCOUNT													Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts
RECEIPTS																
Current Account																
Balance brought forward													31,251.24			
Precept from NCC (50%) April													6,250.00			
Refund of VAT													1,026.34			
Total income from 01/04/2020 - 11/11/2020															38,527.58	
EXPENDITURE																
Parks and Open Spaces														3,555.00		
Admin (expenses)														106.00		
Costs (Rent/audit/stationery)														213.54		
Costs (Insurance/Donations to local Administrative bodies)														644.11		
Salary/Tax														1,251.30		
Miscellaneous														467.00		
Dog Bins, Checking Stobhill Playpark/ bus shelters, etc														770.00		
Website														809.96		
Training														-		
Vat														13.90		
Total Expenditure from 01/04/2020 - 11/11/2020															7,830.81	
Current Balance (receipts minus payments)															30,696.77	
BUSINESS ACCOUNT																
BALANCE AT 31 MARCH 2020													6174.51			
RECEIPTS in current year (Interest)													27.27		6,201.78	36,898.55