

HEPSCOTT PARISH COUNCIL

Minutes of the Special Meeting held at 6.30 pm on Thursday 31 May 2018 in Hepscoth Parish Hall

1. Present:

Philip Ashmore (Chair), David Cowans (Vice Chair) Malcolm Paton, Carolyn Reid, Sylvia Johnson (Parish Clerk)

Apologies:

Fred Dye, Anne Colver, Ken Reed

2. Annual Governance and Accountability Return (AGAR) for 2017/2018:

2.1 To consider and agree any actions from the report of the internal auditor

- No actions were reported by the Internal Auditor.

2.2 To approve the Annual Governance Statement

- The Annual Governance Statement was approved by the Council.

2.3 To approve the draft annual accounts for 2017/2018

- The draft annual accounts were approved by the Council.

2.4 To approve the Accounting Statement and Explanation of Variances

- The Accounting Statement and Explanation of Variances were approved by the Council.

2.5 To confirm and approve the Certification of Exemption

- The Certification of Exemption was approved by the council.

2.6 To approve the Bank Reconciliation

- The Bank Reconciliation was approved by the Council.

The AGAR will now be forwarded to PK Littlejohn, the new External Auditors. It will be displayed on the Website and on the Parish Hall noticeboard for the statutory period, 4 June – 10 July

3. Any other business:

An email had been received from Morpeth Town Council regarding the Green Belt Inset Boundary. MTC had agreed to invite representatives from the neighbouring parishes to attend a meeting on Wednesday 6th June at 10.00 am in the Council Chamber in Morpeth Town Hall. As PA will be unable to attend DC agreed to attend in his place.

**Minutes taken and prepared by:
Sylvia Johnson, Parish Clerk/Responsible Financial Officer**

Signed as a true copy: