

HEPSCOTT PARISH COUNCIL
Meeting at 6:30pm on Thursday 21 January 2021
To be held by Zoom due to Covid-19 restrictions

AGENDA

	Led by
1. Attendance, apologies for absence and declarations of interest	CR
2. Report received from Morpeth Neighbourhood Policing Team	
3. Update from County Councillors	GS/JB
4. Minutes from last meeting	CR
4.1 Minutes of meeting held on 19 November 2020	
4.2 Matters arising from the minutes not covered in agenda items	
5. Planning - Current applications (see page 2 of agenda)	CR
6. Flood Sub Group	MP
7. Financial Matters	
7.1 Statement of finances, including any items of over £100.00	SJ
7.2 Provision of new bench seat opposite the Parish Hall	CR
7.3 Task and Finish Group	PA
8. Community Governance Review (Proposed Parish Boundary Changes)	PA
9. South Fields/Stobhill Manor updates	
9.1 South Fields ASB	CR
9.2 Stobhill Manor Play Park Inspection Report	CR/SJ
10. Speeding and Parking Issues	FD
11. Hepscoth Parish Hall	
11.1 Parish Hall Committee Meetings	DC/AC
11.2 Main Car Park drain	CR
11.3 Car park extension edging	DC
12. Correspondence/Meetings and training attended	SJ
13. Date of next meeting:	
Thursday 18 March 2021 at 6:30 pm, venue to be confirmed	

**Details of recent planning applications for the meeting of
Hepscott Parish Council on Thursday 21 January 2021**

- Land west of Field House, Hepscott – Change of use of existing agricultural buildings and land to residential including conversion to 5 dwellings (as amended 29.01.2020)
19/03789/FUL – Awaiting decision

- Rudchester, Hepscott – Move access along Fieldhouse Lane to allow off street parking and construct outbuildings in garden
20/01604/FUL – Application permitted

- Four Winds, Hepscott - Variation of condition/discharge of condition: 2 (plans), 3 (mitigation), 4 and 5 (trees), 6 (landscape), 7 (car parking), 8 (cycle parking), 9 (demolition), 10 (waste) 11 (surface water) and 12 (materials) ... pursuant to planning application 19/03670/FUL
20/02280/VARYCO – Registered

- 2 Field House Close, Hepscott - Alteration and first floor extension of existing bungalow to create a two storey dwelling.
20/03386/FUL – Registered

- Ingram House, 3 South Lodge Wood, Hepscott - Fell 1 x Larch and 1 x Scots Pine
20/03214/FELTPO – Application permitted

- Clifton Caravan Centre, Great North Road, Clifton, Morpeth - Variation of section 106 agreement pursuant to planning application 14/02140/FUL dated 7 February 2018 to facilitate commencement of development and cash flow (in light of COVID restrictions it has been proposed that 50% of the affordable housing off site contribution is paid 12 months after commencement of development and the remaining 50% 6 months thereafter).
20/03629/S106A – Awaiting decision

- Greenfield House, Hepscott - Reserved Matters application for appearance, scale, layout and landscaping for 2no. dwellings on approved planning application 20/00385/OUT
20/03423/REM – Registered

- Newlands, Side Lane, Hepscott - Conversion of garage to add an extra bedroom and family room, construction of pitched roof over and single storey side extension to garage to add a small ensuite and dressing room
20/03955/FUL – Registered

- Clifton Car Sales, Clifton Garage, Great North Road, Clifton - Change of use from Car Sales to reinstate the previous use (prior to 2005) as a petrol filling station
20/04006/COU - Registered

**HEPSCOTT PARISH COUNCIL
GENERAL FINANCIAL STATEMENT
PERIOD 01/04/2020 - 15/01/2021**

CURRENT ACCOUNT																	
												Receipts/balance brought forward	Payments	Sub Total	Total Balance of both accounts		
RECEIPTS		Current Account															
		Balance brought forward											31,251.24				
		Precept from NCC (50%) April											6,250.00				
		Refund of VAT											1,026.34				
		Precept from NCC (50%) September											6,250.00				
Total income from 01/04/2020 - 15/01/2021														44,777.58			
EXPENDITURE																	
		<i>Parks and Open Spaces</i>												4,142.50			
		<i>Admin (expenses)</i>												126.00			
		<i>Costs (Rent/audit/stationery)</i>												245.71			
		<i>Costs (Insurance/Donations to local Administrative bodies)</i>												644.11			
		<i>Salary/Tax</i>												1,623.30			
		<i>Miscellaneous</i>												467.00			
		<i>Dog Bins, Checking Stobhill Playpark/ bus shelters, etc</i>												1,596.00			
		<i>Website</i>												809.96			
		<i>Training</i>												-			
		<i>Vat</i>												65.04			
Total Expenditure from 01/04/2020 - 15/01/2021														9,719.62			
Current Balance (receipts minus payments)														35,057.96			
BUSINESS ACCOUNT																	
BALANCE AT 31 MARCH 2020												6174.51					
RECEIPTS in current year		(Interest)										27.27		6,201.78	41,259.74		

**HPC Expenditure -
1 April 2020 - 31 March 2021**

Date	CHO NO	VCHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
21-Apr-20	s/o		Sylvia Johnson	Salary/expenses for April 2020		£ 10.00			£ 135.30						£ 145.30
26-Apr-20	747	1	Carolyn Reid	Reimbursement for ID photos from Staits						£ 50.00				£ 10.00	£ 60.00
26-Apr-20	748	2	Andy Rochester	Bins, etc for Jan 2020							£ 110.00				£ 110.00
26-Apr-20	749	3	Phil Ashmore	Reimbursement for photocopying at Northumberland CVA			£ 87.50								£ 87.50
26-Apr-20	750	4	Azure Charitable Enterprises	Printing Hepscoth Herald - Winter 2020						£ 153.00					£ 153.00
26-Apr-20	751	5	Sylvia Johnson	ID badge holders and clips			£ 5.32							£ 1.07	£ 6.39
26-Apr-20	752	6	All Seasons NE	Hedge reduction in Orchard	£ 1,575.00										£ 1,575.00
26-Apr-20	753	7	NALC	Subscription for 2020/2021				£ 311.31							£ 311.31
26-Apr-20	754	8	All Seasons NE	Grass cutting 30/3/20 + 14/4/20	£ 200.00										£ 200.00
26-Apr-20	755	9	HMRC	Tax for Jan/Feb/March 2020					£ 101.40						£ 101.40
28-Apr-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-May-20	s/o		Sylvia Johnson	Salary/expenses for May 2020		£ 10.00			£ 135.30						£ 145.30
27-May-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
08-Jun-20	756	10	A Rochester	Bins/etc for Feb/March/Apr/May 2020							£ 440.00				£ 440.00
08-Jun-20	757	11	Came & Company	Annual Insurance Payment				£ 332.80							£ 332.80
08-Jun-20	758	12	Parish Council Website	Website Hosting								£ 90.00			£ 90.00
08-Jun-20	759	13	Hepscoth Parish Hall Management Committee	Hire of hall between May 2019 and April 2020			£ 100.00								£ 100.00
15-Jun-20	760	14	All Seasons NE	Grass cutting, April, May and June 2020	£ 300.00										£ 300.00
21-Jun-20	s/o		Sylvia Johnson	Salary/expenses for June 2020		£ 10.00			£ 135.30						£ 145.30
21-Jul-20	s/o		Sylvia Johnson	Salary/expenses for July 2020		£ 10.00			£ 135.30						£ 145.30
25-Jul-20	761	15	HMRC	Tax for April/May/June 2020					£ 101.40						£ 101.40
30-Jul-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-Aug-20	s/o		Sylvia Johnson	Salary/expenses for August 2020		£ 10.00			£ 135.30						£ 145.30

**HPC Expenditure -
1 April 2020 - 31 March 2021**

Date	CHQ NO	VCHR NO	TO WHOM PAID:	DETAILS OF PAYMENT	PARKS etc	ADMIN, ie expenses	COSTS, ie, rent/audit/stationery	COSTS, ie, Insurance/Donations to local Administrative Bodies	SAL/TAX	MISC.	BINS etc	WEBSITE	TRAINING	VAT	TOTALS
27-Aug-20	762	16	A Rochester	Bins, etc, for June and July 2020							£ 220.00				£ 220.00
27-Aug-20	763	17	Complete Business Supplies Ltd	Printing of Hepscoth Herald						£ 164.00					£ 164.00
27-Aug-20	764	18	Parish Council Website	Deposit for new Community Package								£ 250.00			£ 250.00
27-Aug-20	765	19	All Seasons NE	Tree clearance work in village	£ 880.00										£ 880.00
27-Aug-20	766	20	All Seasons NE	Grass cutting in Orchard x 4 (June/July/Aug)	£ 400.00										£ 400.00
26-Aug-20	s/o		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
21-Sep-20	s/o		Sylvia Johnson	Salary/Expenses for September 2020		£ 10.00			£ 135.30						£ 145.30
08-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
19-Oct-20	767	21	All Seasons NE	Grass cutting in orchard x 2 (25/8 + 17/9)	£ 200.00										£ 200.00
	768			Cheque cancelled - wrong amount written											£ -
19-Oct-20	769	22	Parish Council Website	Domain name renewal and updating Plan F								£ 469.96			£ 469.96
19-Oct-20	770	23	Sylvia Johnson	Photocopier Paper			£ 14.16							£ 2.83	£ 16.99
19-Oct-20	771	24	Anne Findlay	reimbursement for printing of Hepscoth Herald						£ 100.00					£ 100.00
19-Oct-20	772	25	Sylvia Johnson	Stamps and envelopes			£ 6.56								£ 6.56
21-Oct-20	s/o		Sylvia Johnson	Salary/expenses for October 2020		£ 10.00			£ 135.30						£ 145.30
26-Oct-20	d/d		Go Cardless	Payroo NTQQD93BWVF		£ 6.00									£ 6.00
28-Oct-20	773	26	HMRC	Tax for July/August/September 2020					£ 101.40						£ 101.40
18-Nov-20	774	27	All Seasons NE	Grass cutting and hedge cutting	£ 520.00										£ 520.00
18-Nov-20	775	28	Sylvia Johnson	Ink Cartridges			£ 32.17							£ 6.44	£ 38.61
21-Nov-20	s/o		Sylvia Johnson	Salary/expenses for November 2020		£ 10.00			£ 135.30						£ 145.30
21-Dec-20	s/o		Sylvia Johnson	Salary/expenses for December 2020		£ 10.00			£ 135.30						£ 145.30
07-Jan-21	776	29	HMRC	Tax for October/November/December 2020					£ 101.40						£ 101.40
07-Jan-21	777	30	Broxap Ltd	Dog Litter Bin for The Orchard							£ 156.00			£ 31.20	£ 187.20

